

Appendix One

Personal and Medical Information Form for Volunteers

Volunteers are requested to provide the following information to their convention's disaster relief director and to give to the unit director upon arrival at the disaster work location.

Name _____ E-mail _____
Address _____
Home Phone _____ Work Phone _____ Cell Phone _____
Occupation _____ Date of Birth _____
Marital Status _____ Spouse's Name _____
Church _____
Address _____
Phone _____

Emergency Contacts (please list two people)

Name _____ Relationship _____
Address _____
Home Phone _____ Work Phone _____ Cell Phone _____
Name _____ Relationship _____
Address _____
Home Phone _____ Work Phone _____ Cell Phone _____

Health Information

Physician's Name _____ Phone _____
Health Insurance Company _____
Group/Policy _____ Insurance Phone _____
Medications _____
Allergies _____
Symptoms _____ / _____

Other Information

Social Security No. _____
Driver's License No. _____ State _____
Auto Insurance Company _____ Policy No. _____
Car License No. _____ State _____

Appendix Five

What to Take Checklist

Devotional Materials

- Bible and devotionals *Spiritual Preparation for Disaster Relief*
 Hope in Crisis tracts Witnessing tracts

Identification

- Disaster relief ID Driver's license Vehicle registration
 Phone numbers (family physician, employer, church, emergency contact)

Insurance Information (list company, policy number, coverage, agent, and phone)

- Health Automobile Life

Miscellaneous Items

- Money or traveler's checks (\$50-200) Notebook and pencils or pens
 Southern Baptist disaster relief manual and/or convention disaster relief manual

Clothing (4-7 day supply)

- Disaster relief caps and jackets Work shoes
 Coats and/or jackets (warm and cool) Waterproof footwear
 Jeans or work pants Socks (2/day; white, wool or wool blend)
 Shirts (warm and cool weather) Work gloves
 Underwear Rain suit or poncho
 Sleepwear Bandanas and handkerchief
 Sneakers Laundry bag

Health, Safety, and Hygiene

- Prescription medicine (List by name all your prescription medications)
 New prescription orders (if your physician approves and will write new prescriptions)
 Nonprescription drugs Allergy kit: bees, etc.. Sunblock (15+)
 Bar soap Liquid antibacterial soap Laundry detergent
 Deodorant Feminine needs Personal needs
 Towels Washcloths Mouthwash
 Toothbrush Toothpaste Dental floss
 Shampoo and rinse Comb and brush Hair spray
 Chap stick Shaving cream Razor
 Diarrhea cure Antacids Laxative
 Insect spray Skin lotion Blister kit
 A&D ointment Antifungal ointment/spray Foot powder

Food

- Diet food Snacks Drinking water

Supplies and Equipment

- Flashlight or lantern Bedding (air or foam mattress, cot, and covers)
 Watch or clock Tent (optional, inquire first)
 Canteen or water bottle
 Special personal items you need for health, safety, or comfort